



Richard Saletta, Chair  
Jeffrey Brown, Vice-Chair  
Catherine Goins, Commissioner  
Jim Holmes, Commissioner  
Jenny Davidson, Commissioner

Derek Hughes, MD, Commissioner  
Alison Schwedner, Commissioner  
Lt. Douglas Blake, Commissioner  
Gina Roberson, Commissioner

**FIRST 5 PLACER CHILDREN AND FAMILIES COMMISSION  
REGULAR COMMISSION MEETING AGENDA  
MAY 17, 2018 4:30 P.M. - ROCKLIN EVENT CENTER, 2650 SUNSET BLVD., ROCKLIN, CA**

*The First 5 Placer Children and Families Commission is committed to ensuring that persons with disabilities have equal access to full participation in its public meetings. Those with disabilities needing accommodation to participate in a meeting should contact Lindsay Wibberley at [lwibberley@placercoe.k12.ca.us](mailto:lwibberley@placercoe.k12.ca.us) or 530-745-1413 at least 48 hours in advance of a meeting to request an auxiliary aid or accommodation, such as an interpreter, assistive listening device or alternative format. **PUBLIC NOTICE:** This agenda is distributed by to the Auburn Journal, online at [www.first5placer.org](http://www.first5placer.org), and posted at 365 Nevada Street at least 72 hours in advance of the meeting. Meeting materials are available for the public at our office, 365 Nevada Street or email [lwibberley@placercoe.k12.ca.us](mailto:lwibberley@placercoe.k12.ca.us).*

- 1) **Introductions and Public Comment:** *Persons may address the Commission on items not on this agenda. Public comment is limited to 3 minutes per speaker. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action this meeting on items not published on this agenda.*
- 2) **Consent Agenda:** (ACTION) *Matters on the consent agenda are routine in nature and will be approved by one blanket motion with a Commission vote. No discussion of these items ensues unless specific items are pulled for discussion and separate action. Contact the chair to have an item pulled from consent.*  
Action requested: Approve Consent Agenda, including
  - a) Approval of Minutes from April 19, 2018
  - b) Approval of Long Range Plan as presented at the April 19, 2018 meeting.
  - c) Review of Strategic Plan: No changes are requested to the Strategic Plan. The Strategic Plan is available for review at [www.first5placer.org](http://www.first5placer.org) in the About Us section. This item serves as the Commission's official annual review of the Strategic Plan without change.
  - d) Budget report as of March 31, 2018
- 3) **Commission Learning Agenda – Brown Act:** Receive Presentation from Renju Jacob, Deputy County Counsel, on the Brown Act (DISCUSSION)
- 4) **Community Initiative:** Status update from Kathleen Shenk (Strategies Center) and Staff (DISCUSSION)
- 5) **Executive Director's Report:** (DISCUSSION)
  - a) Advocacy efforts – participation in planning processes related to cannabis
  - b) First 5 Association Meeting on May 1 and Advocacy Day May 2
  - c) VISTA project recruitment
  - d) Upcoming activities: Site Visits, PCN Opioid June 14, Placer County Fair June 22-24
- 6) **Commissioner Reports:** May 2<sup>nd</sup> meeting, Oral Health Coalition (DISCUSSION)
- 7) **Adjournment**

*For more information concerning items on this agenda contact Janice LeRoux, Executive Director of the First 5 Placer Children and Families Commission at 530.745.1304 or [jleroux@placercoe.k12.ca.us](mailto:jleroux@placercoe.k12.ca.us)*

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GOLD IN **E** **A** **R** **L** **Y** EDUCATION

**Gayle Garbolino-Mojica**  
*County Superintendent of Schools*

## Placer County Child Care Council AGENDA

May 17, 2018  
4:30 pm to 6:00 pm  
2650 Sunset Boulevard,  
Rocklin, California

In compliance with the Americans with Disabilities Act, The Local Planning Council (LPC) encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the LPC Coordinator, Darcy Roenspie at 530.745.1380, at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

### **Public Notice**

This agenda is posted at least 72 hours in advance of the meeting. Agenda and meeting materials are available for the public at 655 Menlo Drive, Rocklin, California, or email [droenspie@placercoe.k12.ca.us](mailto:droenspie@placercoe.k12.ca.us).

1. **Introductions and Public Comment:** Persons may address the LPC on items not on this agenda. Public comment is limited to three minutes per speaker. Please note that although the LPC is very interested in your concerns, the California Brown Act prohibits the LPC from taking any action this meeting on items not published on this agenda.

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### Items to be Considered for Action as Time Allows

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2. Approval of Minutes: Approve Minutes from the January 18, 2018 and March 15, 2018 Meetings
3. Placer County Child Care Council: New Member Appointment
4. Approval of Zip Code Priorities
5. Adjourn as LPC – First 5 Placer Children and Families Commission Call to Order



**4) Commission Learning Agenda:** Commission reviewed the 6-year budget and the Long Range Financial Plan. Janice reviewed relevant California Health and Safety Codes provided in the meeting packet. She described some of the statutory requirements of the commission, including items such as the Long Range Financial Plan; Annual review of the Strategic Pla; public hearings on audit, local annual report and State Commission's Annual report; and policies relating to administrative costs.

**Commission was asked to approve the budget for FY 18/19:**

**Motion:** Blake

**Second:** Brown

**Motion Carried**

**AYES: (7):** Brown, Blake, Hughes, Davidson, Roberson, Saletta, Schwedner      **Nays: 0**

**Abstain (1):** Goins

**5) Public Hearing: First 5 California Annual Report FY 2016-17:** The Commission conducted a public hearing on the State Commission's FY 2016-17 Annual Report, pursuant to Health and Safety Code Section 130140(d)(3). Only the table of contents and page summarizing Placer was included in packets. The entire report can be viewed online at

[http://www.cafc.ca.gov/pdf/about/budget\\_perf/annual\\_report\\_pdfs/Annual\\_Report\\_16-17.pdf](http://www.cafc.ca.gov/pdf/about/budget_perf/annual_report_pdfs/Annual_Report_16-17.pdf)

**Public Hearing Opened:** 5:45 p.m.

**Public Hearing Closed:** 5:47 p.m.

**6) Advocacy:** Janice Updated the commission regarding letters recently sent with approval by the executive committee in support of AB229 and an ordinance amendment to Placer County Codes implementing smoke free government campuses. Commissioners were invited to attend Advocacy Day on May 2 and the Association Commission meeting on May 1.

***\*Commission tabled the requested direction regarding the executive director's continued work in Colfax to establish cannabis-related funding streams dedicated to prevention and early intervention activities directed toward families with young children and youth. Guidance from legal counsel is requested.***

**7) LPC report:** Next Commission Meeting (May 17, 2018) will be a joint meeting between the LPC and Commission beginning at 4:00 p.m. at the Rocklin Event Center in the ALPINE meeting room. 2650 Sunset Blvd. Rocklin, CA 95677. Commissioners are invited to attend the EQM celebration dinner after the meeting, starting at 6:00 p.m.

**8) Commissioner Reports:** Commissioner Hughes shared his experience at the 2018 Child Health, Education & Care Summit in Glendale, CA. He participated in the all-Commissioners meeting and was pleased to hear that Placer seems to be a leader in the networking and initiative collaborative model. Commissioner Schwedner shared that four agencies in the Tahoe area are working towards consolidation. More details will be shared

**9) Adjournment:** Meeting was adjourned at 6:25 p.m.

**Financial Planning for Sustainability  
Long Range Financial Plan  
Dollars in Millions**

UPDATED AUGUST 1, 2017

	Fiscal Year	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	TOTAL
<b>Revenues</b>														
Annual Tobacco Tax Allocation		2.340	2.110	2.393	2.375	2.208	2.159	1.954	1.876	1.801	1.729	1.659	1.593	20.944
Grant Funding		0.002	0.001	0.001	0.001	0.001	0.001	0.001	0.001	0.001	0.001	0.001	0.001	0.011
SMIF		2.342	2.111	2.394	2.376	2.209	2.160	1.955	1.877	1.802	1.730	1.660	1.594	20.955
<b>Expenses</b>														
Programs		2.143	2.300	2.300	2.300	2.300	2.300	1.800	1.800	1.800	1.800	1.800	1.800	20.843
Administration		0.213	0.398	0.398	0.398	0.398	0.398	0.300	0.300	0.300	0.300	0.300	0.300	3.401
Evaluation		0.151	0.145	0.145	0.145	0.145	0.145	0.990	0.990	0.990	0.990	0.990	0.990	4.836
Subtotal Expenses		2.507	2.843	2.843	2.843	2.843	2.843	3.090	3.090	3.090	3.090	3.090	3.090	29.080
Sustainability Fund Contribution/Withdrawal		-0.166	-0.732	-0.449	-0.467	-0.633	-0.682	-1.135	-1.213	-1.288	-1.360	-1.430	-1.496	
<b>PLANNING FOR SUSTAINABILITY</b>														
Beginning Fund Balance		7.548	7.392	6.734	6.353	5.949	5.376	4.747	3.659	2.483	1.219	-0.129	-1.559	-3.055
Net Change in Fund Balance		-0.166	-0.732	-0.449	-0.467	-0.633	-0.682	-1.135	-1.213	-1.288	-1.360	-1.430	-1.496	
Interest Earnings		0.009	0.074	0.067	0.064	0.059	0.054	0.047	0.037	0.025	0.012	0.000	0.000	
Ending Fund Balance		7.392	6.734	6.353	5.949	5.376	4.747	3.659	2.483	1.219	-0.129	-1.559	-3.055	

**NOTES**

FY 2016/17 through 2021/22: Updated to reflect most current approved programmatic allocations. Revenues are based on the most current state projections (8/2017)through FY 19/20, with an annual 4% decline in 3 subsequent years.

FY 2022 and beyond - Highly presumptive. Illustrates potential scenarios for program, admin and evaluation allocations. Revenues are based on the most current state projections (8/2017) through FY 19/20, with an annual 4% decline in outlying years. Annual budgets are framed within minimum fund balance policy such that annual expenditures do not exceed the sustainability fund balance and administrative expenses stay under 14% administrative cost limit.

INTEREST EARNINGS: projected interest rate revised down to 1% beginning FY 2015/2016

date revised: 07/6/2016 (jll)

**First 5 Commission  
July 1, 2017 - June 30, 2018  
Master Budget as of 3/31/18**

EXPENDITURES	Budgeted*	Total		Balance	% Expended	% Year
<b>Commission Staff &amp; Administrative Services</b>						
First 5/PCOE Staff Services MOU	\$316,620	\$211,806	\$104,814	67%	75%	
Legal Counsel	\$6,000	\$1,705	\$4,296	28%	75%	
Auditor's Office MOU	\$18,000	\$17,254	\$746	96%	75%	
Strategic Planning	\$12,000	\$600	\$11,400	5%	75%	
Operating Expenses	\$22,800	\$10,070	\$12,730	44%	75%	
Travel/Meetings & Conferences	\$7,000	\$2,982	\$4,018	43%	75%	
<b>Subtotal</b>	<b>\$382,420</b>	<b>\$244,416</b>	<b>\$138,004</b>	<b>64%</b>	<b>75%</b>	
<b>Evaluation</b>						
Evaluator (Harder & Co.)	\$115,200	\$85,168	\$30,032	74%	75%	
Facilitation	\$20,000	\$600	\$19,400	3%	75%	
Evaluation Software (Persimmony)	\$25,000	\$13,051	\$11,949	52%	75%	
<b>Subtotal</b>	<b>\$160,200</b>	<b>\$98,819</b>	<b>\$61,381</b>	<b>62%</b>	<b>75%</b>	
<b>Commission Activities</b>						
Partner Network Service Contracts	\$1,975,000	\$1,074,077	\$900,923	54%	75%	
Support of Initiatives	\$150,000	\$63,741	\$86,259	42%	75%	
Community Education & Involvement	\$50,000	\$39,264	\$10,736	79%	75%	
Social Marketing/Media (Mothersell)	\$30,000	\$12,561	\$17,439	42%	75%	
Vista/Network of Care	\$58,000	\$19,417	\$38,583	33%	75%	
Building Sustainability/Agency Capacity	\$40,000	\$14,114	\$25,886	35%	75%	
<b>Subtotal</b>	<b>\$2,303,000</b>	<b>\$1,223,175</b>	<b>\$1,079,825</b>	<b>53%</b>	<b>75%</b>	
<b>Grand Total</b>	<b>\$2,845,620</b>	<b>\$1,566,411</b>	<b>\$1,279,209</b>	<b>55%</b>	<b>75%</b>	

\*Budget adjusted 10/9/17, 3/16/18

REVENUE	Budgeted	FY 17/18 Activity	Balance Due	% Received	% Year
Deposits	\$2,611,000	\$1,261,828	\$1,349,172	48%	75%
Interest	\$97,000	\$75,461	\$21,539	78%	75%
<b>Total Revenue</b>	<b>\$2,708,000</b>	<b>\$1,337,290</b>	<b>\$1,370,710</b>	<b>49%</b>	<b>75%</b>