

WHO WE ARE

First 5 Placer, also known as Placer Children & Families Commission, is the public entity responsible for receiving and disbursing Placer County's Proposition 10 funds and carrying out the implementation of the California Children and Families Act.

First 5 Placer supports community partnerships and programs that enhance the lives of children, from the prenatal stages through age 5, and their families.

First 5 Placer believes all children are our children, therefore we shall create an environment that supports our children and their families in reaching their full potential. In order to achieve our Vision we will focus on early childhood development and will support and build on existing collaborative efforts by bringing together diverse perspectives, communities, and resources to assure comprehensive integrated strategies and holistic family-centered sustainable approaches.

First 5 Placer is a semi-autonomous County entity governed by a nine-member Commission and is supported by two staff through the Placer County Office of Education

COMMISSIONER ROLE

Members of the Commission must work well as a team, being able to reach consensus as a group and have the ability to resolve challenging situations in public settings.

- The Commission determines the policies of the organization.
- The Commission provides the accountability to the broader community.
- The Commission provides input and expertise needed for good management in all of the functional areas of the organization.
- The Commission assures the financial stability of the organization.
- The Commission is responsible for hiring, firing, supervising and evaluating the Executive Director in cooperation with the Placer County Office of Education. The Executive Director has similar responsibility for the staff.
- The Commission conducts an annual review of the Strategic Plan and revises the Plan, as necessary.
- The Commission prepares and adopts an annual budget and Long Term Financial Plan for the administration and implementation of the Commission's Strategic Plan.
- The Commission monitors and supervises the implementation of the Strategic Plan.
- The Commission may delegate some of its work to committees and staff, but it may never delegate its ultimate authority or responsibility.

COMMISSIONER COMPOSITION:

The Commission has nine members appointed by the Board of Supervisors and are selected based on categories pursuant to California Health and Safety Code Section 130140(a)(1)(A):

- A. Two members of the Commission serve as part of their professional status: the County health officer or persons responsible for management of County functions pertaining to children's services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment.
- B. One member of the commission is a member of the Board of Supervisors.
- C. The remaining six at large members of the commission are selected from among the following:
 - a. Persons described in subsection A above
 - b. Recipients of project services included in the County strategic plan
 - c. Educators specializing in early childhood development
 - d. Representatives of a local child care resource or referral agency, or a local child care coordinating group
 - e. Representatives of a local organization for prevention or early intervention of families at risk

- f. Representatives of community-based organizations that have the goal of promoting nurturing and early childhood development
 - g. Representatives of local school districts
 - h. Representatives of local medical, pediatric, or obstetric associations or societies.
- D. In addition to satisfying one of the criteria under A,B or C above, one member must work or reside in the Tahoe region and represent the concerns of that region

ATTRIBUTES OF THE NEW COMMISSIONER

Maintaining a board of Commissioners that is balanced in terms of skills, experience and representation is a key to success. In order to maintain a balanced Commission, below are some of the attributes that will be considered for this recruitment:

1. Have significant early childhood development knowledge and experience.
2. Have experience working with at-risk families, especially through criminal justice or family law system
3. Have experience living and/or working in South County.
4. Understand the cultural complexities of our county, and is not wedded to any one approach to providing services or changing systems.
5. Have the commitment, energy and time for the work ahead and the willingness to put his/her skills to work for the Commission.
6. Match the Commissioner Composition categories B, C, D, E, F or G above.

COMPENSATION:

Commissioners serve without compensation except for reimbursement of reasonable expenses for attending meetings and discharge other official responsibilities as authorized by the Commission and in accordance with **F5P** policies.

TERM:

The term of a Commissioner is three (3) years and may be re-appointed to subsequent terms by the Board of Supervisors, but they shall not serve more two consecutive terms.

TIME COMMITMENT – AT LEAST 5 HOURS PER MONTH:

- Attend regular meetings:
 - o There are approximately 10 Regular Commission Meetings per year. The Regular Commission Meetings are currently scheduled for the third Thursday of the month and usually begin at 4:30 p.m.
 - o Most meetings are held in Auburn, though locations can vary. One meeting a year is held in Tahoe.
 - o Be available for Special Commission Meetings as the need arises (usually only once a year).
- Stay informed and review information sent by staff outside of meetings.
- Attend an all day or half day retreats, to be scheduled most likely in May 2017.
- Communicate regularly and meet with staff as needed, including RSVPing to meetings.
- Stay focused on the goals of the Commission as defined by the community (ability to put aside personal and professional goals and where they might conflict).
- Complete Form 700, Statement of Economic Interests, annually as required by law.
- Complete an Ethics Training (AB1234) biannually as required by law.

Commissioners are also asked to participate in at least one committee during their term. There are two standing committees (Executive Committee and Evaluation Committee) Ad hoc committees may be created as the need arises.